

CONN WONG

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TECHNICAL WRITER

Former QA analyst with four years of experience in writing, three years in QA, and three years in project management. Independently studied front-end web dev and technical writing. Has a love for robust and succinct documentation. Passionate about learning, driven by teamwork, and eager to help build the best products.

EXPERIENCE

TECHNICAL WRITER, CONTRACT

USA Medical Electronix | Remote | Apr 2025-Present

Providing technical writing expertise on the instructions for use on a consumer-level medical device.

Currently evaluating other potential areas of need for writing.

- Communicate with the VP of Quality Assurance and Regulatory Affairs to form an understanding of the medical device, its components, functions, use cases, scenarios, and technical specifications.
- Review the company's latest Instructions For Use draft, read through industry-published IFUs, work with VP to establish brand voice, escalating to clinical and engineering teams when necessary.
- Overhaul IFU draft structure using Google Sheets to outline contents, pitch the reorganization to VP, and implement extensive edits to improve content and language flow.
- Identify opportunities for graphics throughout the IFU, draft detailed graphic design requests, including diagrams, labels, and references where appropriate.
- Adhere to brand guidelines, working with the graphic designer as necessary; research printing software for layout and overall dimensions.

TEST ENGINEER

Bungie Inc. | Remote | Mar 2023-Oct 2023

Feature owner on *Marathon*, assessed existing QA approaches for reiteration centered on project goals and data collection for future analyses.

- Worked with feature engineers to outline and document complex and interdependent game systems in language accessible to multiple disciplines.
- Created clear and concise feature test plans for internal and outsourced testers, specific to skill and NDA clearance levels.
- Established and maintained communications with outsourced testers to measure and report on effectiveness of testing documentation, adjusted content in accordance with feedback.
- Collaborated across disciplines to create text and visual documentation of existing development pipelines, identified next steps to improve workflow.
- Worked with cross-functional teams to create test status reports tailored for different stakeholder groups, tied in technical plans and timelines as necessary.

SENIOR TEST ANALYST I

Proletariat: A Blizzard Entertainment Studio | Remote | Oct 2020-Mar 2023

Built and spearheaded Proletariat's Art QA team for parallel development with Blizzard's *World of Warcraft* team, created training materials, identified and readjusted processes between studios.

- Advised and brainstormed ideas on how to smoothly transition into an Agile workflow.
- Aggregated and edited existing documentation to increase skill and language accessibility.
- Executed and maintained test cases for smoke, black, white box testing, and exit passes in TestRail.
- Spearheaded QA for a hotfix two months into entry-level role, maintained associated JIRA tickets.
- Advocated for ESL teammates to improve language accessibility in documentation and meetings.
- Assisted with embedded testing, worked with developers to prevent bugs from being introduced.
- Proposed and implemented department process overhauls for PTO and meeting preparations.

PROJECT MANAGER, ARTS AND HUMANITIES

Ohlinger Studios | Remote | Oct 2017-Aug 2019

Managed proofing processes for art and humanities e-textbooks, built and fixed interactive feature bugs, ensured adherence to permissions policies.

- Oversaw technical QA reviews in conjunction with content reviews led by editors.
- Managed outsourced tester schedules, adjusted workloads as necessary to meet deadlines.
- Verified and updated image permissions for accuracy to comply with legal rules.
- Supervised freelancers; verified and resolved interactive feature bugs before titles went live.
- Increased productivity and reduced effort duplication by introducing title retrospectives.
- Developed sister media company’s website on Squarespace using HTML and CSS.

TECHNICAL PROJECT MANAGER

Verndale | Boston | Oct 2015–Oct 2016

Advised on and tracked website development and improvements for companies, guided clients through content management systems, worked within budgets and maintained monthly retainers.

- Worked with engineers to create client-friendly documentation for complex technical systems.
- Guided non-technical clients through engineering work, pulled in engineers as necessary.
- Served as the main point of contact for clients via various communication channels.
- Planned and executed sprints in an Agile environment, adjusted work to fit budgets and timelines.
- Streamlined all necessary information and materials for engineers to maximize productivity.

SENIOR WRITER/COPYWRITER

Brafton | Boston | Oct 2013–Oct 2015

Worked closely with clients whose businesses required the highest subject matter expertise, wrote AP style content for target audiences ranging from consumers to medical professionals.

- Authored blog articles, press releases, eBooks, whitepapers, and landing pages across industries.
- Researched industry trends and pitched content ideas to clients; wrote materials upon approval.
- Peer edited daily, implemented feedback as appropriate, escalated as necessary.
- Worked with clients and internal designers on infographics; adhered to brand styles and guidelines.
- Collaborated closely with clients to write marketing-focused infographic copy in brand voice.
- Oversaw infographic development cycle from beginning to end; implemented edits as appropriate.
- Helped create and maintain in-house documentation on editorial strategies and best practices.

EDUCATION & CERTIFICATIONS

BFA, SCULPTURE

UMass Dartmouth
2007-2012

HTML, CSS & WEB DESIGN CIRCUIT

General Assembly
2016

TECHNICAL WRITING, CERTIFICATE

Bunker Hill Community College
2024

ADDITIONAL EXPERIENCE

GAMING EXPERT

Microsoft Store
Dec 2016-Oct 2017

FRONT-END DEV STUDIES

Under mentorship
Oct 2019-Oct 2020

OPINION/MANAGING EDITOR

UMass Dartmouth, The Torch
Sept 2010-May 2012

SKILLS

Agile Writing	Google Workspace, MS Office Time management	HTML, CSS, Github Detail-oriented	Jira, Confluence Time management	Miro Teamwork
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